

BRISLINGTON JUNIOR FOOTBALL CLUB
and AFC BRISLINGTON

CONSTITUTION & CLUB RULES

1. The Club shall be known as Brislington Junior Football Club, a registered charity organisation; **with a sub-section for Adults – AFC Brislington (Men & Ladies)**. The Club official colours shall be Red & Black Striped Shirts, Black Shorts & Red/Black socks. The Club will affiliate to the Somerset and the Gloucestershire F.A.
2. Its objective shall be to provide Associated Football for its members and such social and recreational pursuits as may be deemed desirable by the Executive Committee. Competing in local Junior **and Adult Leagues** and Friendly Football matches as governed by the Rules laid down by the Football Association.
3.
 - a) The officers shall consist of; Chairperson, Vice-Chairperson, Secretary, Treasurer, Child Welfare Officer and Social Secretary, all of whom shall be elected annually to form an Executive Committee. Non-voting members include; President, Vice-President and Life Members.
 - b) Team Managers shall be appointed by the elected officers and will be full members of the committee.
 - c) Four members of the Committee, two of whom must be elected members, shall constitute a quorum and be able to carry out Club business.
 - d) The Committee shall meet monthly and the proceedings shall duly be recorded in a 'Minute Book'. Any member failing to attend 2 consecutive meetings (without giving notice) will be given a warning of their conduct and may be suspended or expelled.
4.
 - a) The Property and Assets of the Club shall be vested in the Committee.
 - b) The Executive Committee shall have the power to appoint such sub-committees as may from time to time be deemed necessary and shall receive reports of such sub-committees at its meetings.
 - c) The Executive Committee shall have the power to suspend or expel any member deemed guilty of conduct prejudicial to the good of the Club.
 - d) The Committee shall have the power to fill such vacancies as may arise in its constitution between Annual General Meetings.
 - e) The Committee shall have the power to declare a seat vacant should a Member or Assistant absent themselves from two consecutive meetings without an explanation deemed to be satisfactory.
 - f) Committee Members have the right to Vote at any AGM or EGM and there will be 1 Vote per Team within the Club.
5.
 - a) Members shall consist of playing and non-playing members, numbers dependant on the number of teams the Club runs. No Team shall have more than 20 active playing members. Additional playing Members can join after the Committee have been consulted. Mini-sided Football will not be bound by this restriction.
 - b) Membership shall be open to those residents in the Brislington, St.Anne's, Broomhill, Stockwood districts and adjoining areas.
 - c) All applications for membership shall be subject to the approval of the Committee.
 - d) Candidates for election shall be proposed and seconded by Club members.
 - e) A Register of all members of the Club shall be kept by the Club Secretary.
 - f) Elected Managers of each Team shall keep a full record of Players appearances and scores throughout the playing season.

6.
 - a) Annual and Match-day Subscriptions shall be set at the AGM for playing members.
 - b) In the event of non-payment of Annual Subscriptions, by the August Meeting, membership will be deemed terminated.
 - c) Should two match subscriptions be outstanding from any member their membership shall be suspended until such time payment is made to the Treasurer. All match subscriptions must be given to the Treasurer at each Monthly Committee Meeting. All Managers must ensure the correct Brislington JFC Monthly match subscription form, as provided by the Treasurer is completed as a true and correct record of their matches played. There will be a register kept at each meeting to record the money paid in. If any team fails to honour this commitment their membership shall be suspended until such time as payment is made.
 - d) If the Club is aware of any hardship imposed by the paying of subscriptions, the Committee may reduce, cancel or defer such subscriptions until such time as the member is able to make payment.
7. The 'AGM', Annual General Meeting shall be held not later than 15th July each year. The Financial, Secretary's and Chairperson's report shall be received by the meeting, which will also elect the Officers for the forthcoming year and transact any other business.
8. An 'EM', Extraordinary Meeting may be convened by the Committee when deemed desirable and also upon written request of 10 members. The Secretary shall give members 7 days notice of such meeting.
9. The Committee shall keep proper books of accounts, which shall be audited yearly. Official receipts for all money received shall be signed by the Treasurer. All paperwork relating to the Club's financial transactions shall be kept by the Treasurer. The Committee shall authorise cheques and they must be signed in accordance with the Bank Mandate, which is in place at that time.
10. No alterations to these Rules shall be made except at the AGM, convened for that purpose and only if supported by two-thirds of those present and voting at such meeting. Notice of proposed alterations to these Rules must be given in writing to the Secretary by the end of April on each year and notified to members on notice of meeting.
11. Any member incurring a Fine levied by the County F.A. or a League of which the Club is a member shall be responsible for paying same, unless in the opinion of the Committee there are extenuating circumstances. No player shall be allowed to continue to play for the Club if a fine resulting in a Sending off or a Caution remains outstanding for excess of 14 days.
12. All members shall conduct themselves and play the game in accordance with the F.A. Laws, Rules and Regulations and are reminded of the F.A.'s regulation on behaviour at all games. This refers to spectators and Club officials as well as players. The Referee is in charge of all persons attending from the moment he/she arrives at the ground to the time he leaves. This includes the surrounds of the pitch, the changing rooms and all other areas within the boundary of the playing fields, park, and perimeter fence. The consequences of bad behaviour whether it is physical or verbal are severe and will affect the whole Club. Rule 4c will be vigorously enforced to protect the Club from being placed in jeopardy by any individual.
13. A Player who has completed 5 years unbroken service to the Club will be rewarded for his/her services at Presentation Night. This will be at the end of the season he/she completes the 5-year service.
14. Every Team shall have at least 1 Manager/Coach who is qualified to (at least) the F.A. Level 1 standard (Coaching Badge).

15. Every Team will have at least 1 person qualified in First Aid and every Team must carry an up to date First Aid Kit at all times.
16. Every Manager/Coach/Helpers shall be CRB checked. On-going all Managers/Coaches and Helpers shall be re-checked at the appropriate times.
17. Every Team shall endeavour to have a qualified Referee at all games, or available in case of emergencies.
18. All members shall be presumed to be fully aware of the Club Rules.
19. Any matters not governed by the foregoing Rules shall be dealt with by the Executive Committee, the decision of which shall be final and binding.
20. Where possible all Kit must be kept within the Club. The Executive Committee shall be solely responsible for the distribution of all Kit, Footballs and Training Kit. When Teams have outgrown or replace their Kit through sponsorship they must hand the Kit down via a member of the Executive Committee to the other Teams within the Club. All additional requirements of Kit must be purchased through the Executive Committee and not taken from the Teams weekly Subscriptions. Sponsorship wording on Kit must comply and adhere to both Local League governance and National F.A. Rules.
21. The Club fully adopt the Child Welfare & Protection policy as laid down by the F.A. and believe that every Child has the right to feel safe participating in Football activities at this Club. Bullying will not be tolerated in any way from any level. Rule 4c will be enforced if anyone is found to be acting in a way that is seen to be detrimental to this policy.
22. The Club have a commitment to eliminate discrimination whether by reason of gender, sexual orientation, race, nationality, ethnic origin, colour, religion or ability and to encourage equal opportunities.
23. Complaints: Any complaint or grievance relating to this Football Club must be submitted in writing to the club secretary via brislingtonjuniorfc@virginmedia.com and we will strive to respond within five days.

Updated June 2008; revised July 2012.
Amended July 2014 to include AFC/Adult detail.