

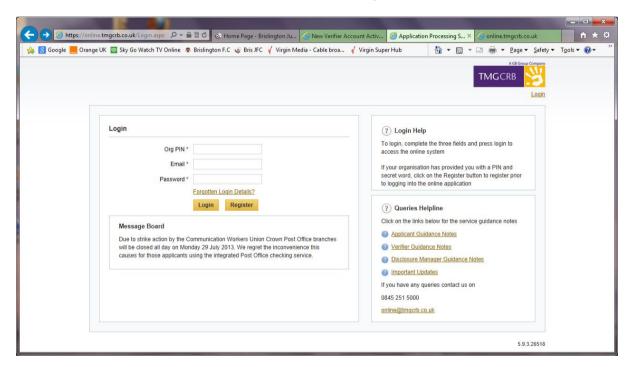
Brislington Juniors FC have signed up to the online CRB check process, as recommended by the Somerset FA. As a result, all new CRB Checks will be conducted following this online process.

The Brislington Junior FC Child Welfare Officer (CWO) is Graham Mills.

## https://online.tmgcrb.co.uk/Login.aspx

Please ensure you have read the online Applicant Guidance Notes and have your Proof of ID ready for when you complete the application form.

To start, select the website listed above and click on the 'Register' button.



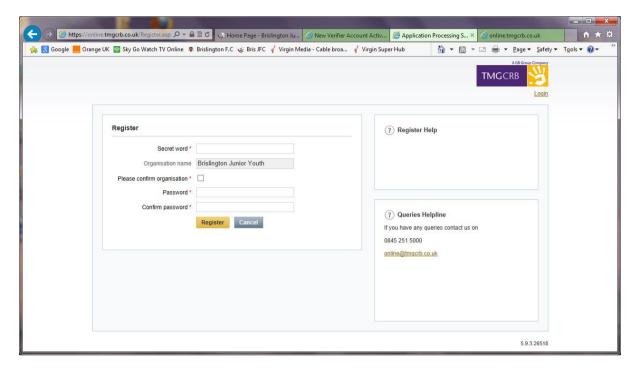
You will be redirected to the Registration screen.

When you start to Register you will need the Org PIN specific to Brislington Junior FC, which is a unique six digit number available from the club. You will also need to add your name and email address, before entering the security code shown on the screen.



## **Brislington Junior Football Club**

You will then be presented with another screen, where you will need to enter the secret word supplied by the club and password of your own for your application. You will see confirmation that the ORG Pin entered on the previous page refers to Brislington Junior Youth.



Once Registration has been successful, you will be redirected back to the initial logon screen.

You will also receive an email confirming your online registration.

You can now login using the Org PIN, your email address and your password.

Once you have accepted the Terms and Conditions, You may now start your online CRB check.

There are 4 Steps and you can 'Save' your application anytime by pressing the Save button in the top right hand corner. You can even logout after a Save and log back in to continue your application later.

Please note that you will not be able to proceed onto the next step, until your current step has been completed successfully.

Step 1 requires Passport Number, NI Number and/or Driving Licence Number - where applicable.

Step 2 requires you to note the three documents you will share with the club CWO.

Step 3 is where you confirm that previous steps have been completed accurately.

Step 4 confirms the form has been completed successfully and asks you to meet up with CWO.